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ENCLOSURE ONE

MINUTES of June 3, 2019

MEMBERS PRESENT: Andy Bateman, Carrie Brown, Karen Conrad, Carole Cottrill, Dorothy Glancy, John Kelly, Patty Lawrence, Geoff Schwerzler, Greg Varner

MEMBERS EXCUSED: Jacki Block, Kelley Costello, Katie Shepard

ASSOCIATE MEMBER EXCUSED: Richard Chaney

GUESTS PRESENT: Nikki Bisig, Heather Cokl, Laura Esslinger, Alicia Fine, Amy Foley, Patty Hassel, Pamela Lindeman, Emily Neal, Jeff O'Neil, Laura Stith

STAFF PRESENT: Cindy Knoblauch, Erica Pursley, Karen Scherra, Lee Ann Watson

1. Chairperson Karen Conrad welcomed everyone, and the meeting then proceeded.
2. A motion was made, and unanimously approved, to approve the Agenda for the June 3, 2019 Board meeting with the change of moving Action Item 6, the agreement with Interact for Health for the Sheriff's Office QRT grant, to the July meeting and replacing it with the Agreement with Interact for Change for the Anti-Stigma Campaign. (Motion-Dorothy Glancy, second-Greg Varner).
3. A motion was made, and unanimously approved, to approve the April 13, 2019 meeting minutes. (Motion-Greg Varner, second-Patty Lawrence).
4. Review Materials/Correspondence Folders: Executive Director Karen Scherra brought everyone's attention to the folders being passed around and specifically mentioned a few of the items from each. In the State/Federal Issues/Articles folder, Karen said there were articles on the State budget, a provider agency in Franklin County going under, and backlog in Medicaid enrollments at the State and local level. Karen said the Federal government is concerned about the Medicaid backlog and staffing issues in Ohio.

In the Adult Mental Health folder, Karen said there were articles reporting an increase in suicides in Ohio, which included a map of the state and the suicide rates per County. Other articles in the folder focused on the impact of traumatic work-related events on first responders.

In the Youth Mental Health folder, many articles focused on the growing suicide rates, especially among girls. Other articles discussed the issue with children's mental health services and how some parents must give up custody of their children in order for the children to receive needed mental health services. Karen said Governor DeWine has designated improvement of children's mental health services as one of his top priorities.

In the Local Info/Reports folder, Karen mentioned the articles about the retirement of the CEO of Child Focus Inc., Jim Carter. His replacement has been named and the new CEO is Pamela Lindeman. There was also an article about the mini grants being offered by our Board. The funding for the mini grants is \$40,000 in total, with each project being allowed up to \$4000. The funding is available to community entities for activities/programs that help to prevent mental health issues and addiction.

In the Correspondence Folder, there was a letter Karen had written to State Representative Green advocating for the need for investments in community mental health and addiction prevention services in the state budget.

In the Addiction folder, Karen said there were many articles about the continuation of the opioid crisis and the increase in use of other drugs. There were also articles questioning the standards of addiction treatment.

5. Executive Director's Report: Karen Scherra presented a few highlights from her Executive Director's report. Both Carrie Brown and Laura Esslinger were appointed to our Board by OMHAS, and Patty Lawrence was appointed to a 4-year term by the County Commissioners, as she was initially appointed to fill the remaining term of a former Board member. Once an appointment is made by the County Commissioners to fill Suzy Carter's position, the Board will be at its required 14 members. Greg Brown is currently pending for that position.

The Commissioners issued a proclamation for Appreciation Week at their May 1st meeting. Plaques were given to each police and fire/EMS department in the county for their work at the Police Chief's meeting on May 2nd and at the Fire Chief's meeting on May 23rd. A celebration of Appreciation Week was held at the monthly Opiate Task Force (OTF) meeting on May 9th, which included recognizing the accomplishments of the past year. The Southwest Ohio Aide for Senator Portman read a letter from Portman thanking the members of the Task Force and recognizing the work of our County first responders. The 2019 Thank You video was also shared with the Task Force members. Also, at the OTF meeting, Commissioner Painter's son spoke to the group about his road to recovery. Commissioner Painter asked Nan Cahall, Senator Portman's Aide, to speak to Senator Portman about allowing people with drug charges who are in recovery to have their records expunged to provide more employment opportunities.

Karen Scherra discussed that she was contacted by tv station WKRC about their plans to focus on the Opioid epidemic in upcoming stories and messaging. She was asked to participate in this effort. On May 21st she met with two WKRC staff to discuss how the Board is addressing the opioid problem here in Clermont County, the future of the station to address the problem, and the Board's ability to assist with efforts through a contribution of funds. Karen said she was very clear about the Board's current financial situation and that she would not know where the Board stood with resources until after July. WKRC staff were understanding of that reality but still wanted her participation in the project. Karen said she will keep the Board informed as this project progresses.

Under Federal Activities and Legislation, Karen said there has been a lot of focus on Medicaid work requirements and the problems associated with them. Karen said the work requirements

are a big concern for the behavioral health system, and that she would keep the Board updated on new developments regarding the rules and regulations.

Wrapping up her report highlights, Karen said Board staff has recently hired a new Vista Program employee who will start in August and be here for a year. His focus will be the Opiate Task Force and all things opioid/addiction related.

6. Committee Reports: Carole Cottrill, Program Committee Chairperson, presented to the Board on behalf of her committee. She informed the Board that the Program Committee met on May 21 with the contract agencies concerning their FY 2020 program funding needs. First, the committee met with Child Focus Inc. (CFI). Carole said CFI had funding requests for Mobile Crisis, A subsidy for a Medicaid service, and school-based services. As far as Mobile Crisis, CFI was requesting funding for 4.5% salary increases for six (6) Mobile Crisis staff at a total of \$23,630. The Program Committee was in favor of that request. CFI also requested a Board subsidy to balance the underfunding of Psychiatric services by Medicaid. The Program Committee denied that request, based on the Board's previous motion that it would not provide any funding to offset Medicaid losses to the agencies. CFI also requested funding for more school-based services, but the Program Committee decided to table that request until more information is available regarding the Governor's focus on funding prevention in the schools.

The Program Committee also met with Greater Cincinnati Behavioral Health Services (GCB). GCB's requests included funding for expanding the Linkage Program and Medication Assisted Treatment (MAT) administrative costs and overages at Clermont Recovery Center (CRC). As far as the Linkage Program, which helps clients in jail get connected with mental health and/or addiction services, GCB would like to expand the program. However, the grant that is currently supporting the program will expire on June 30th and it is not yet known if the grant will be renewed. Carole stated that the Program Committee supports GCB's request for funding that would sustain the program if the grant runs out and to expand the program if the grant renews. As far as GCB/CRC's request for MAT funding, Carole said the Board capped the administrative costs last year to \$200,000 to try to contain the cost of MAT services. CRC is once again over budget stating that decreased Medicaid has increased the cost to the Board. Carole said the Committee recommends having those administrative MAT costs capped again and that CRC develop a policy for addressing the consistent overages.

In summary, Carole said the Program Committee recommends funding for CFI for the Mobile Crisis salary increases and funding for GCB for sustaining/expanding the jail Linkage Project. All other funding requests from the agencies were denied or tabled.

Erica Pursley, Fiscal Officer, spoke on behalf of the Finance Committee as the Committee Chairperson was not present. Erica presented the revised Financial Projection to the Board. Erica reported there is currently a small deficit showing for FY2020, based on known revenues and expenses at this point, but it is anticipated that there may be additional funding available due to Board operational costs being overestimated. Erica said the Financial Projection for FY 2020 includes the agencies' recommended funding increase requests.

Erica also said the Finance Committee discussed the FY 2019 overages in services at GCB and CRC. Erica said GCB is anticipated to overspend their budget for FY 2019 mostly because of the PATH program and the Linkage program connecting more individuals to mental health treatment. Erica said that at this point, the Committee recommends allowing the agencies to continue billing as they are and to handle the overages at the end of the fiscal year once the Board knows exactly the amount of overage for the agencies. Erica said the mental health overages are feasible as more clients received services through PATH and Linkage than expected, and therefore, the Board may decide to pay those overages. The Finance Committee recommended tabling the decision on how to handle overages until the end of the fiscal year. A motion was made, and unanimously approved, to table the decision on handling GCB/CRC overages until the end of the 2019 fiscal year. (Motion-Dorothy Glancy, second-Greg Varner).

Erica said the Finance Committee also discussed the additional FY 2020 services requests from the agencies. Those requests included the additional \$23,630 for payroll increases for Mobile Crisis staff at CFI, and funding for sustaining/expanding the Linkage Project at GCB. A motion was made, and unanimously approved, to approve the funding requests of CFI of \$23,630 for Mobile Crisis and funding to sustain/expand the GCB Linkage Project at the jail. (Motion-Andy Bateman, second-John Kelly).

Lastly, Erica said the Finance Committee discussed the full FY 2020 allocations for GCB, CRC, CFI, Hope Community Center (HCC), and NAMI. The amounts recommended to be allocated to the contract agencies for FY 20 were as follows:

Child Focus Inc. - \$1,973,371
Clermont Recovery Center - \$2,098,443
Greater Cincinnati Behavioral Health - \$1,572,475
Hope Community Center - \$261,122
NAMI - \$30,000

A motion was made, and unanimously approved, to approve the FY 2020 allocations as listed above for GCB, CRC, CFI, HCC, and NAMI. (Motion-Patty Lawrence, second-Dorothy Glancy). Before moving on, Karen Scherra clarified for the new members that Board staff usually present agency allocation requests in June and the actual contracts for the new fiscal year are usually presented at the July meeting. Karen also said she is hoping to see more state funding in FY 2020 for Children's services as Governor DeWine's budget includes up to \$675 million for the "wellness and success" of Ohio's youth.

7. Action Items: The first action item was the agreement with the County Commissioners for the SOR Grant Funding for CASC. Last year, County Administration developed an agreement outlining the exchange of funds for the CASC program and the responsibilities of each party, which the Board and Commissioners approved. The CURES grant Year 1 ended on April 30, 2018, so once the Board was notified it was being awarded Year 2 funding, the Board again entered into an agreement with the County for the funds to flow to the County from the Board.

The CURES Year 2 funding has ended as of 4/30/19, but the Board received funding through the federal State Opioid Response (SOR) grant, which will be used to fund the women's CASC program, as well as some services for the men, such as MAT. The Board is entering into an

agreement with the County for the period 5/1/19-9/28/19, which is when Year 1 of the SOR grant ends. The Board anticipates funds for Year 2, but that has not yet been confirmed by OMHAS. A motion was made, and unanimously approved, to approve the Agreement with the County Commissioners for the SOR grant funding for the Women's CASC Program and services for the men's CASC Program for the period 5/1/19-9/28/19 as presented and to authorize the Executive Director to sign the agreement on behalf of the Board. (Motion-Carole Cottrill, second-John Kelly).

The second action item was the FY 2020 Agreement with Children's Protective Services/DJFS for Shared Funding of Substance Use Disorder (SUD) Services. For the past several years, the Board has entered into an agreement with Children's Protective Services (CPS)/Department of Job and Family Services (DJFS) to share funding for treatment at Clermont Recovery Center (CRC) for parents who are dealing with an addiction, usually opioid-related, and have lost custody of their children due to their drug use. Staff at CPS and CRC collaborate about these individuals, making sure they are staying involved in treatment and following their case plan for reunification with their children. If they comply, the treatment services are at no cost to them, paid for by the funds from the Board and CPS.

The agreement for FY 2019 was the same as has been approved for the last several years, except that the amount in the agreement, \$30,000, was reduced by half of what the agreement had been in the past. The reduction was based on the amounts that had been used in the past few years, which had significantly decreased due to Medicaid Expansion. Unfortunately, in FY 2019 the costs went up significantly to the \$60,000 total for which we previously contracted. Karen Scherra contacted the Deputy Director at CPS in April to see if the agreement for FY 2020 could again be set at the \$60,000 amount, and he agreed. A motion was made, and unanimously approved, to approve the FY 2020 Agreement with Children's Protective services/DJFS for shared funding of SUD Services as presented and to authorize the Executive Director to sign the agreement on behalf of the Board. (Motion-Greg Varner, second-Dorothy Glancy).

The third action item was the Continuity of Care Agreement with OMHAS for Inpatient Services at Summit Behavioral Health. The cost of inpatient services at Ohio's state hospitals are not billed to local boards but are covered out of the OMHAS budget, billings to insurance, Medicaid and Medicare, and patient self-pay. Even though no money is involved, the state mandates that each Board have an agreement with the local state hospital and OMHAS to delineate the process and procedures of state hospital referral, admission, treatment and discharge. The Board must approve all civil admissions to the state hospital (Lee Ann fulfills that role); forensic cases are handled directly between the Courts/jails and the hospital.

This agreement, called the Continuity of Care agreement, is in effect once signed until there is a reason to update the agreement. The Board has had an agreement in place with Summit Behavioral Health for a number of years. OMHAS is now requesting the agreements be revised. A motion was made, and unanimously approved, to approve the Agreement with OMHAS for the Board's use of the local state hospital, Summit Behavioral Health, and to authorize the Executive Director to sign the agreement on behalf of the Board. (Motion-Andy Bateman, second-Carole Cottrill).

The fourth action item was the MOU with GCB for the Department of Labor grant. As

discussed at the April Board meeting, the Workforce Investment Board of Butler, Clermont and Warren Counties (WIBBCW) voted to contract with our Board for the outreach portion of their Department of Labor (DOL) Opioid grant activities, to be provided by the ASPIRE program at GCB, with the OhioMeansJobs (OMJ) centers in Butler and Warren counties providing the bulk of services once individuals who meet the grant criteria are located. ASPIRE will also be receiving some funding for the services they provide if the individual is in recovery from an opioid addiction and ASPIRE is better positioned to serve the individual than the OMJ Center.

The DOL grant runs for two years. Clermont is getting a late start implementing the grant, as are all the grantees in Ohio. It was decided to have this MOU cover the full term of the grant, so that the Board can continue using the funds throughout the entire time period without having to reconcile expenditures at the end of Year 1. A motion was made, and unanimously approved, to approve the MOU with GCB for the outreach services for the WIB of Butler, Clermont and Warren Counties funded through the Department of Labor Opioid grant and to authorize the Executive Director to sign the MOU on behalf of the Board. (Motion-Greg Varner, second-Carole Cottrill).

The fifth action item was the MOU with Talbert House for individual client services. A Clermont County resident with a severe mental illness who has been incarcerated in the prison system for the majority of his life was released from prison on May 13, 2019. The resident had previously been released about a year and a half ago and Greater Cincinnati Behavioral (GCB) provided intensive services in the community to try to stabilize the individual. Unfortunately, the resident re-offended and ended up back in prison.

During this second incarceration, the resident has displayed increased self-injurious and violent behaviors to such a degree that he was placed in the crisis unit of the prison. Recognizing the difficulty in releasing an individual who was not stable and had been denied placement at many halfway houses, staff from the Department of Rehabilitation and Corrections (DRC) and OMHAS contacted the Board to discuss options. Due to the nature of the crimes of the resident, housing in the community would be extremely difficult to find. Additionally, the resident needed close supervision. Upon the first release, housing in a hotel with intensive case management support was the only option available, and it was not successful.

Board staff talked to various staff at DRC and explained that Clermont County did not have the resources to provide safe and stable housing nor the amount of supervision and care that was needed to assure community safety. As such, DRC contacted Talbert House in Hamilton County and asked them to develop a plan that would allow them to feel comfortable accepting the resident into their halfway house. Talbert House agreed to accept the resident. However, after about three weeks the resident walked out of the facility and offended yet again, landing himself back in jail.

Although the client did not use all the resources that were previously going to be covered by this contract, it must still be signed in order for the Board to pay Talbert House for the services that were provided. These fees include, but are not limited to, the purchase and installation of a security camera for his room and 24/7 supervision by an off-duty Deputy at \$35 an hour. On a side note, Talbert House has stated that they will not take the client back at their facility in the

future. A motion was made, and unanimously approved, to approve the MOU with Talbert House for services for a Clermont County resident being released to the community after prison as presented and to authorize the Executive Director to sign the Agreement on behalf of the Board. (Motion-John Kelly, second-Carrie Brown).

The sixth action item was the Agreement with Interact for Change for an Anti-Stigma Campaign. The Board received a \$45,000 grant from Interact for Change to support a regional anti-stigma media campaign in Clermont County. Clermont and Butler Counties and Dearborn County in Indiana will all participate as test markets for the campaign. A motion was made, and unanimously approved, to approve the agreement with e Interact for Change for the regional anti-stigma campaign grant in the amount of \$45,000 and to authorize the Executive Director to sign the agreement on behalf of the Board. (Motion-Andy Bateman, second-Greg Varner).

The seventh action item was the appointment of the FY 2020 Health Officers and Chief Clinical Officers. It is necessary for the Board to officially approve the designation of Health Officers and Chief Clinical Officers (CCO) each fiscal year. Health Officers are responsible for approving admission of Clermont County residents to the state hospital and admission of clients to local hospitals for psychiatric inpatient services. The resolutions stating the names of the Health Officers for Child Focus, GCB and Mercy Hospital Clermont for FY 2020 were presented. The appointments of Health Officers from GCB, CFI and Mercy are for the period 7/1/19 – 6/30/20. The appointment automatically terminates if the staff member leaves the agency.

The Board has historically not had a Chief Clinical Officer on staff or under contract to the Board but has designated an appropriate staff member at Greater Cincinnati Behavioral Health Services as the adult services CCO and at Child Focus as the children's services CCO. Dr. Laura Stith, CFI Clinical Director, remains as the designated CCO for children/adolescent services. Dr. Katherine Schmidt, Associate Medical Director, is the GCB psychiatrist designated as the CCO for adult services. A motion was made, and unanimously approved, to approve the FY 2020 Adult and Children's CCOs and to approve the FY 2020 Health Officers for GCB and CFI as presented. (Motion-Carole Cottrill, second-Dorothy Glancy).

The eighth and final action item was the re-vote on Board motions due to Board member appointment issues. The Board was notified last month that Dorothy Glancy and Karen Conrad had never been re-appointed by OMHAS for their second term. Karen Scherra believes there was miscommunication between OMHAS and the Board that allowed this to happen. The reappointment should have occurred before July 1, 2017.

Dorothy and Karen have since submitted new applications and OMHAS is in the process of approving their reappointment. In addition, OMHAS is requiring that the Board go back and re-vote on all motions during the period of 7/1/17 to the present in which Dorothy and Karen participated. To accomplish this task, Board staff compiled a list of all Board motions that occurred since July 1, 2017. That list was presented. A motion was made, and unanimously approved, to re-approve all Board motions as listed during the period July 2017 through April

2019. (Motion-Geoff Schwerzler, second-Carrie Brown).

8. Discussion Items: The first and second discussion items were the OACBHA membership meeting update and the state budget update. Karen Scherra attended the OACBHA Executive Council Meeting on May 30 and the OACBHA Membership Meeting on May 31. Both meetings had new OMHAS Director Lori Criss in attendance. Karen said many topics were discussed during the two days of meetings, including the state budget, suicide death reviews, school-based services, and budget bill language regarding Boards. As of right now, it appears that funding for mental health and addiction services will remain in the state budget as proposed by the Governor. School-based services also remain a priority, with advocacy occurring to require collaboration between the schools and the Boards with regard to programming. Boards are also trying to get the state to provide protections as is done for the Child Fatality Review Boards to allow for discussion of confidential information by Overdose Fatality Review Boards, so that counties can look at individual level data and determine trends so as to target treatment and prevention efforts. Another change that boards are pushing for language in the budget bill regarding boards being the local hubs for mental health and addiction services, not just opioid services. Karen said that the language changes in the budget bill is often just as important as the funding.

Another topic of discussion during the meetings was additional funding in the budget for crisis services. The Governor recognizes the importance of crisis services, but crisis is very loosely defined in the budget bill. There has been some talk of creating a “crisis academy” to define what the money would be allowed for and what the definition of “crisis” is. It was stated that the State Opioid Response (SOR) funding will have a second year, but the funding specifics have not yet been defined.

Behavioral Health Redesign and the switch of Medicaid to Managed Care were also discussed. Ohio Medicaid Director, Maureen Corcoran, attended the meeting to get the county-level perspective. She has been meeting either via webinar or in person with providers as well to get the whole picture. Karen said Director Corcoran expressed frustration with the new process as well and she was very specific about what Medicaid is doing to smooth the transition and what Boards can do to advocate. Overall, interactions with Director Corcoran have been positive. The agencies agreed. Jeff O’Neil of GCB said he had met personally with Director Corcoran and felt the meeting went very well and he too said the tone was very positive. Laura Stith of CFI said Director Corcoran was very clear on what she wanted to work on.

Wrapping up, Karen said there was also a discussion about the 1115 waiver. It is a waiver put in place to fix errors Ohio has made regarding Medicaid paying SUD residential treatment. Apparently, Ohio encouraged agencies to build larger capacity residential treatment facilities, when 16-beds is the federal limit. The waiver will allow Ohio 5 years to fix the issues.

The third discussion item was changes to the OMHAS ENGAGE grant. The grant is currently being used to pay for the MRSS team which consists of a CFI mobile crisis clinician and a Peer Support Partner. The two work as a team to provide support to families in the Juvenile Court system. Karen Scherra said OMHAS has decided our program does not reflect the grant goals. In order to conform with the grant requirements, it has been decided that the Juvenile Court

program will be funded by the Board (with the hope of Juvenile Court funds in future years) through redirected mobile crisis funds, which will now use the ENGAGE grant funds to provide MRSS services to families in Clermont that call the crisis hotline or are referred by law enforcement. More re-categorization of the program will need to take place to fully conform to OMHAS grant requirements, so Karen will be working with CFI over the summer to design and fund the services, prior to the change which will occur on October 1st, the beginning of the grant year. There are also carryover funds from this grant year, and Clermont will be requesting some of those dollars to aid in the transition.

The fourth discussion item was the August 2019 Board meeting. Karen Scherra said the Board typically cancels its August Board meetings due to issues with quorum. Karen stated that if the August Board meeting is canceled it is imperative that quorum is met for the July Board meeting as there will be many contracts and decisions to be voted on. Karen said there could also possibly be more funding decisions that will carry over to August. Karen advised the Board if they decide to go ahead and cancel the August Board meeting, there would need to be a provision in place for possible funding decisions necessary in August. A motion was made, and unanimously approved, to cancel the August 2019 Board meeting and to give the Executive Committee the power to make decisions on funding issues that arise in August on behalf of the full Board if necessary. (Motion-John Kelly, second-Andy Bateman).

The fifth and final discussion item was the Board of County Commissioners' Annual Report. Board staff pulled up the interactive report on the Smart Board via the county website. Karen Scherra briefly went over some items mentioned in the report that pertained to the Board. Karen mentioned the piece on the Opiate Task Force efforts. Board members can view the full Report on the County's website.

9. Agency Directors' Reports: Laura Stith of CFI passed out her report to the Board. The report stood as is. Laura also introduced CFI's new CEO Pamela Lindeman who officially started the position on June 1st. Pamela addressed the room and gave a brief background of her personal and professional credentials.

Jeff O'Neil of GCB stated that GCB's report stands. Jeff reiterated that the state "tone" regarding the Managed Care transition is getting more positive and transparent. Jeff said there are still some unknowns, but he believes GCB is doing well with the transition but not without some struggle. The switch to Managed Care has caused GCB to see a 10% reduction in funding which equals about \$1 million. He said this is due to the reduction in Medicaid payments for nursing and psychiatry as well as non-payments from CareSource. Jeff said GCB is hoping to get this issue resolved. He closed by expressing his gratitude to the Board.

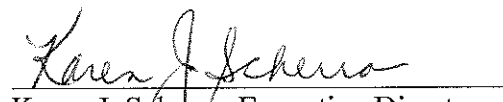
Amy Foley of Hope Community Center (HCC) passed out her report to the Board. Amy reported that the Appreciation Week thank you posts on the Get Clean Now Facebook page for Police and Fire departments received several "likes" and "reached" over 7,400 people. Amy also stated that the Peer Support Partners (PSPs) transitioning from Families Connected to HCC is progressing along – staff will soon be moving into the HCC building and remodeling of the building is almost complete. Amy said once the PSPs come to her building, she plans to do a "360 degree" review and a two-day training to prepare them for the new endeavor. Amy has

been meeting with Jean Houston, Director of Families Connected, to finalize the transition. Amy also plans to purchase desks for the PSPs. Amy closed by saying HCC had received a \$20,000 grant from the Army Resilience Team to teach first responders how to build connections with each other for emotional support. Amy said she has about 45 first responders signed up for the class. Karen Scherra thanked Amy for all her efforts around peer support for first responders.

Emily Neal of NAMI said her report stands. Emily gave a recap of NAMI's accomplishments over the last month. Emily said the April support group in Clermont County had very good attendance. The Ending the Silence presentation at CFI had an attendance of 20 people. Emily also said that NAMI had its 5k walk in May. NAMI exceeded its goal of \$200,000 and managed to raise \$225,000 for its cause.

10. Adjournment: There being no further business, a motion was made, and unanimously approved, to adjourn the June 3, 2019 Board of Directors meeting. (Motion-Greg Varner, second-Patty Lawrence).


Karen Conrad, Chairperson


Karen J. Scherra, Executive Director